

User Guide for Applicants

Samarth PG Admission Portal

(<https://dibruadm.samarth.edu.in/>)

Dibrugarh University

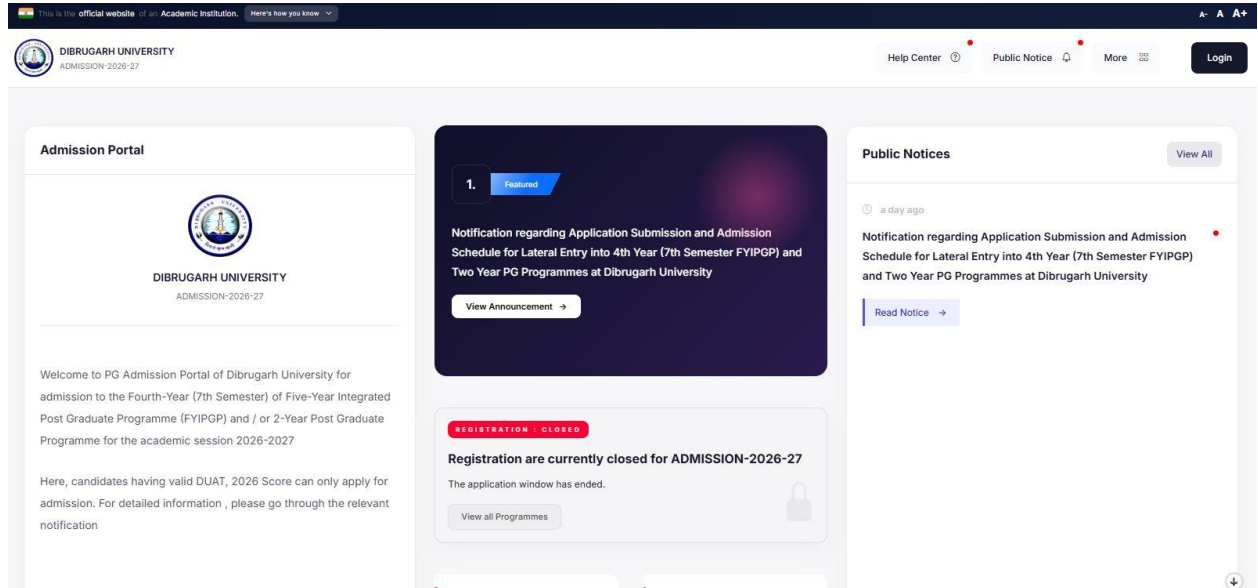
Session: 2026-2027

This User Guide contains three sections:

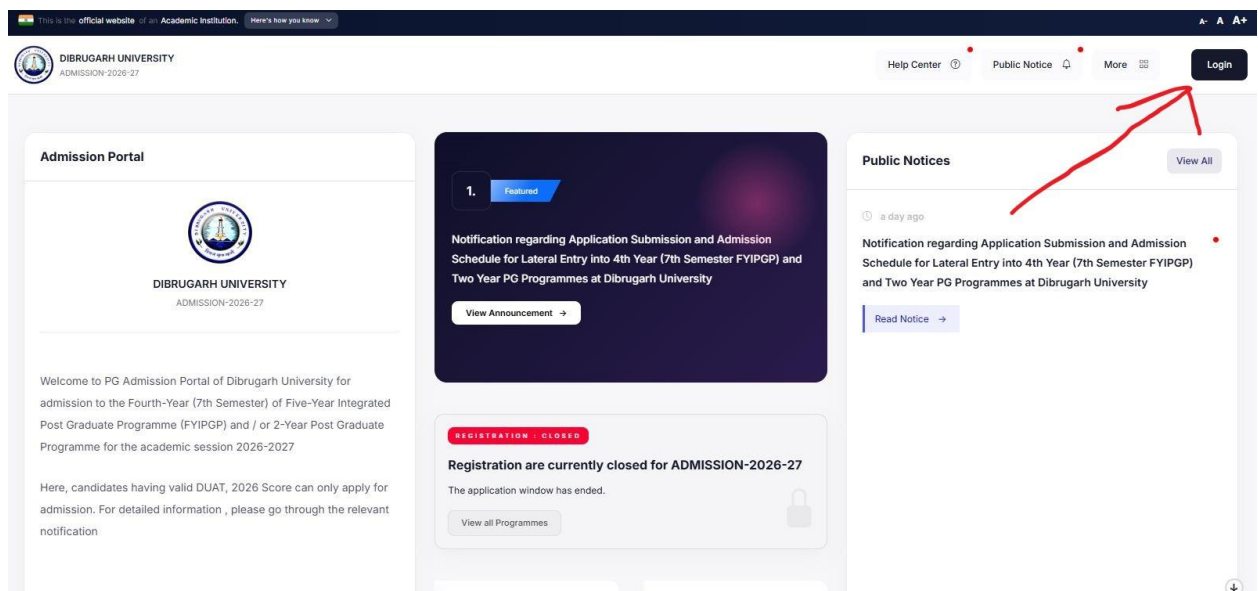
- A. Initial Account Setup**
- B. Profile Completion**
- C. Programme Selection and Application Submission**

A. Initial Account Setup

1. Visit <https://dibruadm.samarth.edu.in>



2. Click “Login” button



3. Click “Forgot Password”, if you are a first time user.

The screenshot shows the Dibrugarh University website's login interface. On the left, there's a dark blue box with 'Important Instructions' and a link 'Need help? demo@samarth.ac.in'. On the right, the 'Login' form includes fields for 'ENTER REGISTERED EMAIL ID', 'PASSWORD', and 'CAPTCHA VERIFICATION' (with a captcha image showing '831351'). Below these is a 'Login →' button and a 'Forgot Password? →' link. A pink arrow points from the left towards the 'Forgot Password?' link.

4. Enter the registered email id that you provided while applying for DUAT 2026. Enter the captcha and Click “Send OTP” button.

The screenshot shows the 'Forgot Password' page on the Dibrugarh University website. It has a title 'Forgot Password' and a sub-header 'REQUEST PASSWORD RESET'. The instructions state: 'Enter your registered email below, click on the "Send" button, and we'll send you an OTP to reset your password.' The form contains three main sections: 'REGISTERED EMAIL' with an input field, 'CAPTCHA VERIFICATION' with a captcha image showing '831351' and an input field, and 'ENTER CAPTCHA' with an input field. At the bottom is a 'Send OTP →' button. Red arrows point to the 'REGISTERED EMAIL' input field, the 'ENTER CAPTCHA' input field, and the 'Send OTP' button. A 'Back to Login →' link is at the bottom left.

5. If a message appears like “User does not exist”, please crosscheck your email id. You can find your registered email id in the Application Form submitted for appearing DUAT, 2026.

6. If you have entered the correct email id, you will view a screen as shown below. You will also receive an OTP in your registered mail id. Please enter the OTP, put a New Password and click “Submit OTP”.

The screenshot shows the 'Password Reset' page on the Dibrugarh University website. The page has a header with the university logo, name, and navigation links. The main content area contains a form with the following sections:

- Password Reset**: A heading at the top of the form.
- OTP Instructions**: A pink box with the text: "Please do not refresh this page. Time remaining to enter the OTP : 14 min 55 sec". Below this, it says: "Enter the OTP you received on your email guna****@dibru.ac.in to reset your password."
- OTP received on Mail**: A text input field for the OTP.
- New Password ***: A text input field for the new password.
- Re-enter new password ***: A text input field for re-entering the new password.
- Captcha Verification**: A section with a captcha image showing the number '462223' and a text input field labeled 'Type the text:'.
- Submit OTP**: A blue button at the bottom of the form.

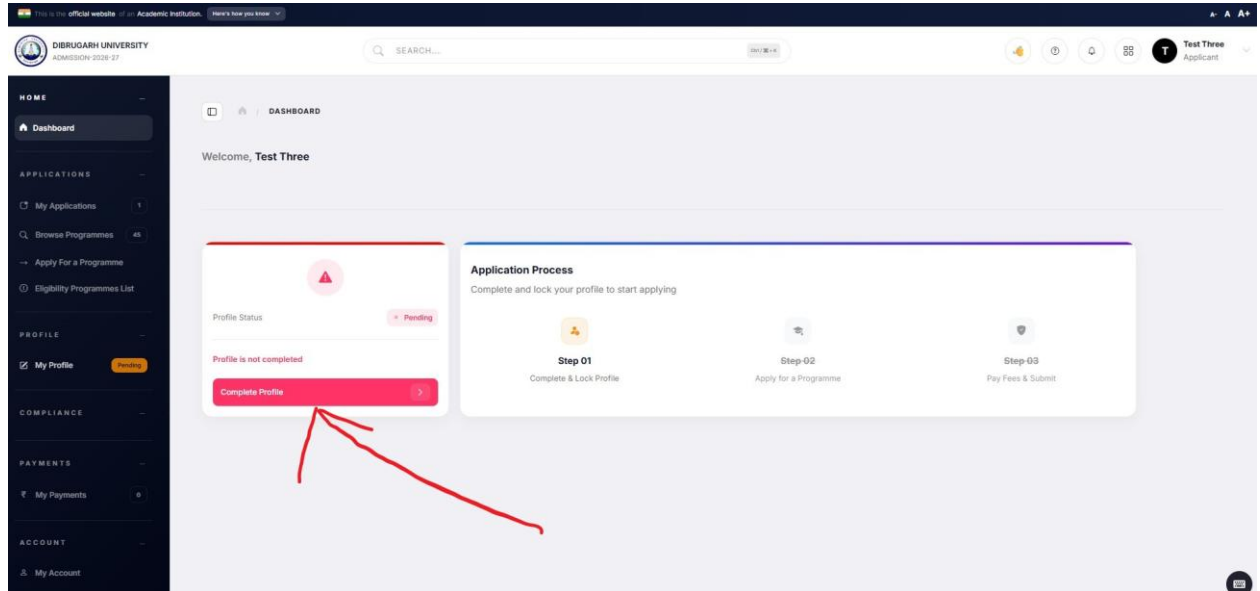
7. Now, login with your registered email id and newly created password.

The screenshot shows the 'Login' page on the Dibrugarh University website. The page has a header with the university logo, name, and navigation links. The main content area contains a form with the following sections:

- Login**: A heading at the top of the form.
- ENTER REGISTERED EMAIL ID**: A text input field with a red arrow pointing to it.
- PASSWORD**: A text input field with a red arrow pointing to it.
- CAPTCHA VERIFICATION**: A section with a captcha image showing the number '831351' and a text input field labeled 'ENTER CAPTCHA' with a red arrow pointing to it.
- Login →**: A black button with a red arrow pointing to it.
- Forgot Password? →**: A link at the bottom of the form.

B. Profile Completion

1. After successful login, please click “Complete Profile”.



2. You will find certain details already pre-populated in the profile.

The screenshot shows the 'Personal Details' form, which is the first step of a four-step process. The form contains the following pre-populated fields:

Field	Value
Full Name of the Applicant *	Test Three
Applicant's Registered Email *	gunadeep@dibru.ac.in
Registered Mobile Number *	9999999999
Alternate Email	
Alternate Mobile Number (Parent's/Guardian's)	
Applicant Date of Birth *	22 May 2005
Age as on Jul 1, 2022 *	17 Years 1 Month 10 Days
Applicant's Gender *	Female
Category *	SC

3. Please carefully fill-up all the relevant fields in each section. Click “Save Details” at the end of each section.

Permanent Address ☒ Click if Same As Correspondence Address

Address *	Address Line 2 *
Dibrugarh	Dibrugarh
Country *	State *
India	Assam
District *	City *
Dibrugarh	Dibrugarh
Pin Code *	
786003	

[← Cancel / Go Back](#) [Save Details →](#)

4. You can verify the saved content in the next screen. Carefully review them and if required you can edit them by clicking “Update Details” button. Otherwise click “Proceed to Next”

DIBRUGARH UNIVERSITY
ADMISSION 2024-25

SEARCH...

Test Three Applicant

Account Number Not Provided	IFSC Code Not Provided
Bank Branch Name Not Provided	

Other Category/Quota Details

Person with Benchmark Disabilities (PwBD) Category Not Applicable	Kashmiri Migrant Not Applicable
Prime Minister's Special Scholarship Scheme for J&K Students Not Applicable	Children/ Widows of Armed Forces Personnel Not Applicable
Single Girl Child Quota No	Cultural Activities Quota(CCA Quota) Not Applicable
Sports Quota No	

[← Update Details](#) [Proceed to Next →](#)

5. Carefully fill-up all the sections. In the Upload section, upload all the required documents. The documents to be uploaded should match the format (jpg/pdf etc.) and size specification as mentioned in the portal.

The screenshot shows the 'ADMISSION-2026-27' portal for Dibrugarh University. The user is logged in as 'Test Three Applicant'. The 'Upload' section contains the following fields:

- Photo ***: Accepted formats .jpeg .jpg [10 KB - 500.00 KB]. A photo of a man is displayed.
- Signature ***: Accepted formats .jpeg .jpg [10 KB - 500.00 KB]. A 'Select file' button is present.
- OBC/MOBC (Creamy) ***: Accepted formats .jpeg .jpg .pdf [10 KB - 500.00 KB]. A 'Select file' button is present.
- Undertaking for availing Fee Waiver benefit**: Accepted formats .jpeg .jpg .pdf [10 KB - 500.00 KB]. A 'Select file' button is present.
- Upload the latest Ration Card/Income Certificate Document ***: Accepted formats .jpeg .jpg .pdf [10 KB - 500.00 KB]. A 'Select file' button is present.

Navigation buttons at the bottom: 'Back to Profile Details', 'Save as Draft', and 'Proceed to Next'.

6. After filling-up all the sections and reviewing carefully, please click "Submit and Lock".

The screenshot shows the 'Uploads' section of the portal. All documents are marked as 'Uploaded':

- Photo: Uploaded
- Signature: Uploaded
- OBC/MOBC (Creamy): Uploaded
- Undertaking for availing Fee Waiver benefit: Uploaded
- Upload the latest Ration Card/Income Certificate Document: Uploaded

Navigation buttons at the bottom: 'Back to Uploads', 'Save as Draft', and 'Submit and Lock'. A red arrow points to the 'Submit and Lock' button.

7. You will be asked for a confirmation before finally locking your profile. If you are satisfied, please click “Confirm and Lock”. **Please note that once your profile is confirmed and locked, no further modifications will be allowed. Therefore, carefully review all information before locking your profile.**

Submit and Lock Profile Details

This is an important step. Please ensure that you have verified the profile details for correctness. No modification will be allowed after this step.

Click on **"Confirm and Lock"** if you are sure to proceed, else click on **"Cancel"** to go back.

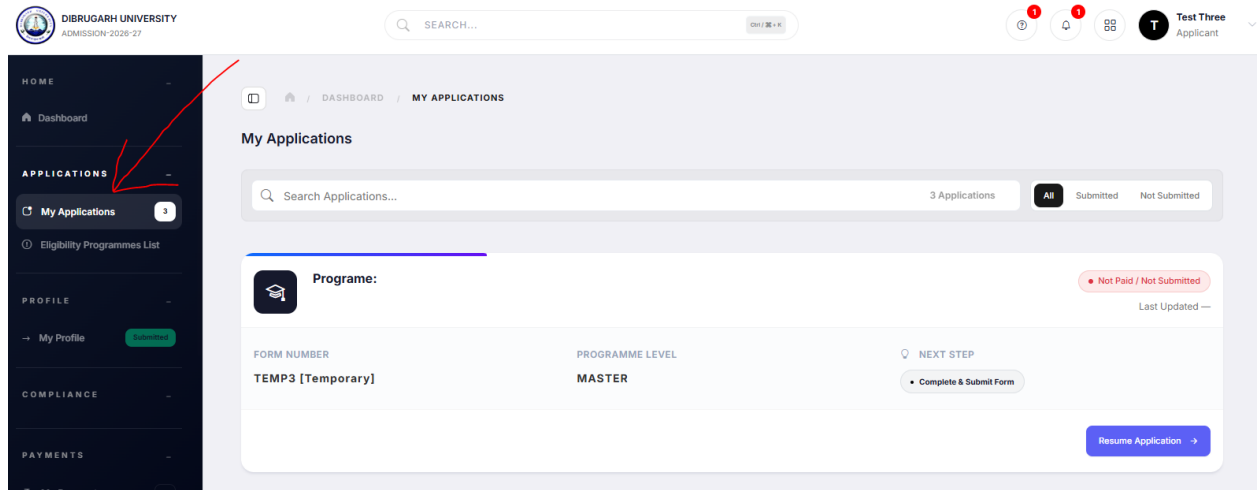
☒ I do hereby declare that all the statement made in the profile details are true, complete and correct to the best of my knowledge and belief. I am duly aware that in the event of any particulars or information furnished by me is found to be false/incorrect/incomplete or if i am found indulging in some unlawful act at any time during the course period, my candidature is liable to be summarily rejected/cancelled.

Confirm and Lock

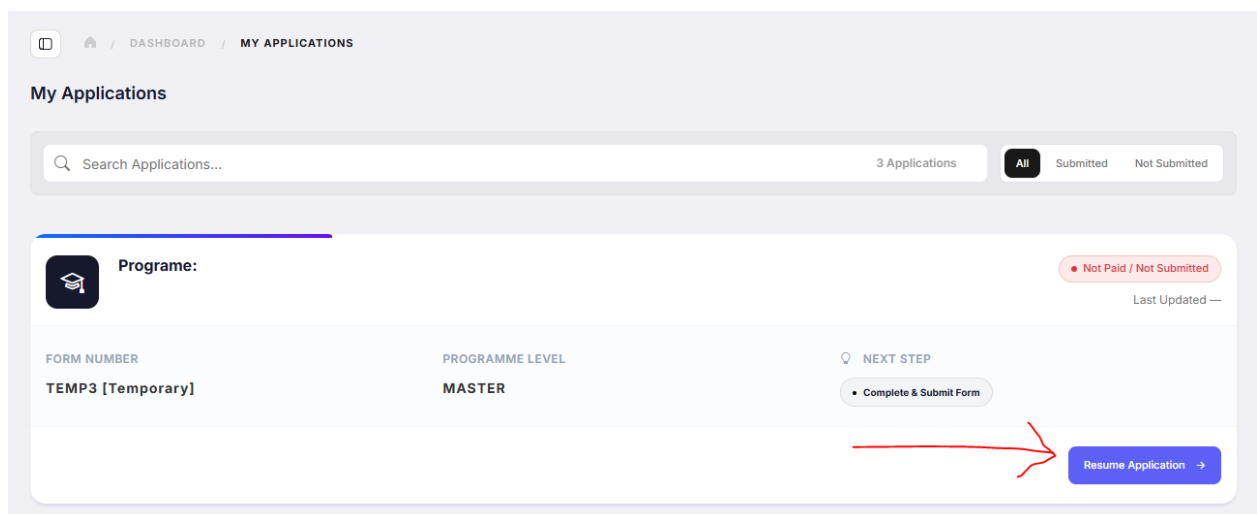
Cancel

C. Programme Selection and Application Submission

1. After locking your profile, click “My Applications” menu.

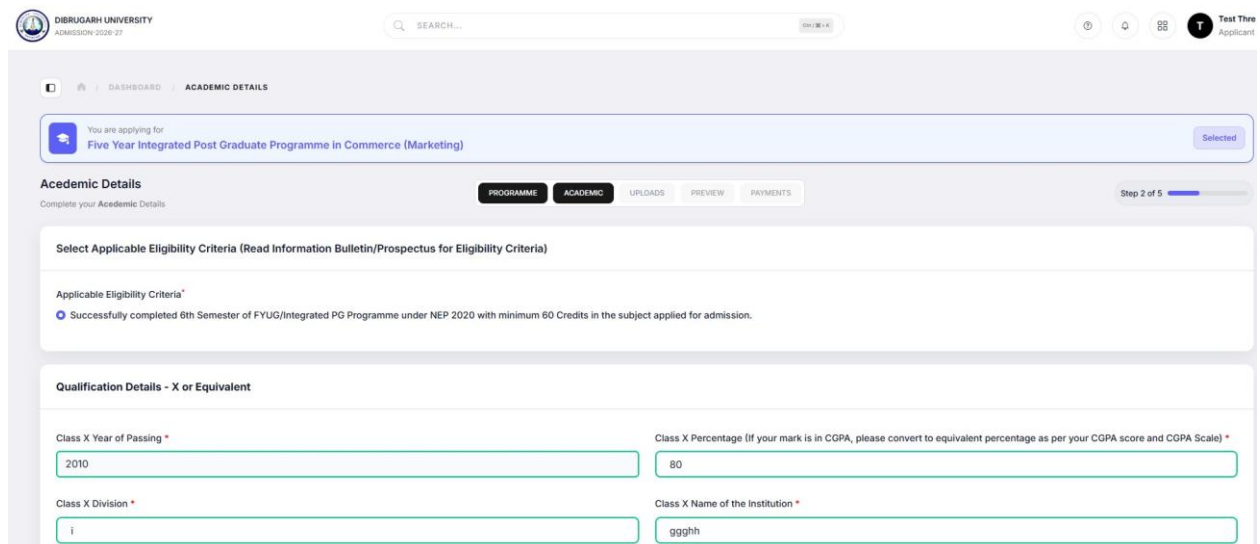


2. You will find a draft application corresponding to your programme, bearing a temporary form number. Click on the “Resume Application” button to proceed.



You can submit application forms only for those programme(s) for which you have appeared DUAT, 2026. If you have appeared for DUAT 2026 in more than one programme, multiple draft applications will be displayed. In such cases, you are required to complete and submit each application form separately by clicking “Resume Application” for the respective programme.

3. Carefully complete all sections of the application form by clicking “Save and Next” at the end of each section. Before final submission, you will be provided with an opportunity to preview all the information entered.



DIERUGARIH UNIVERSITY
ADMISSION 2026-27

SEARCH...

Test Three Applicant

DASHBOARD / ACADEMIC DETAILS

You are applying for
Five Year Integrated Post Graduate Programme in Commerce (Marketing) Selected

Academic Details
Complete your Academic Details

PROGRAMME ACADEMIC UPLOADS PREVIEW PAYMENTS

Step 2 of 5

Select Applicable Eligibility Criteria (Read Information Bulletin/Prospectus for Eligibility Criteria)

Applicable Eligibility Criteria*

- ☒ Successfully completed 6th Semester of FYUG/Integrated PG Programme under NEP 2020 with minimum 60 Credits in the subject applied for admission.

Qualification Details - X or Equivalent

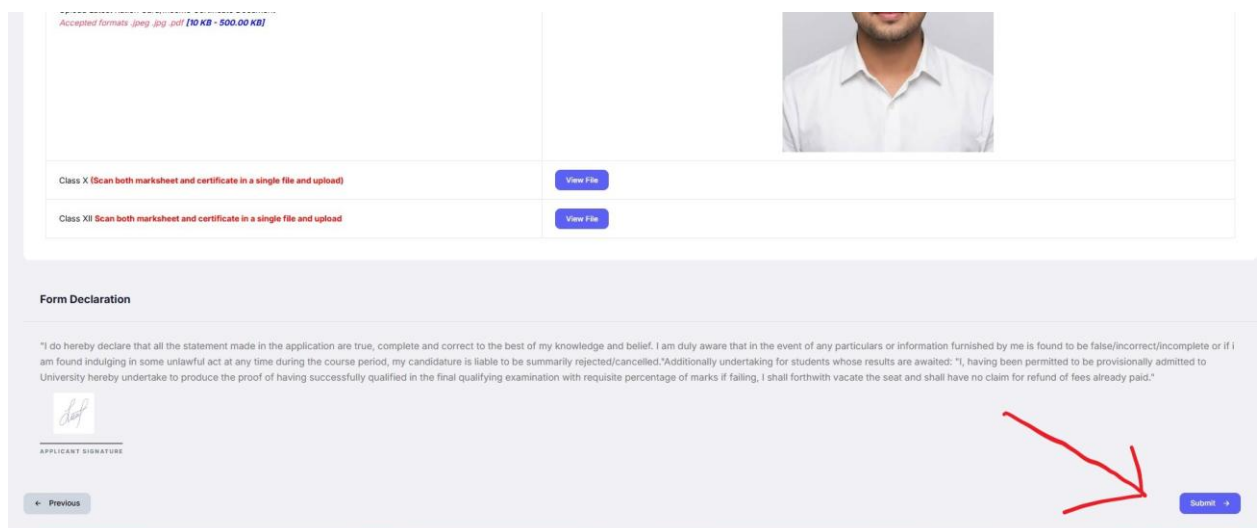
Class X Year of Passing *

Class X Percentage (If your mark is in CGPA, please convert to equivalent percentage as per your CGPA score and CGPA Scale) *

Class X Division *

Class X Name of the Institution *

4. Once you have verified all the details, click on the “Submit” button.



Accepted formats: .jpeg, .jpg, .pdf [10 KB - 500.00 KB]

Class X (Scan both marksheet and certificate in a single file and upload) View File

Class XII (Scan both marksheet and certificate in a single file and upload) View File

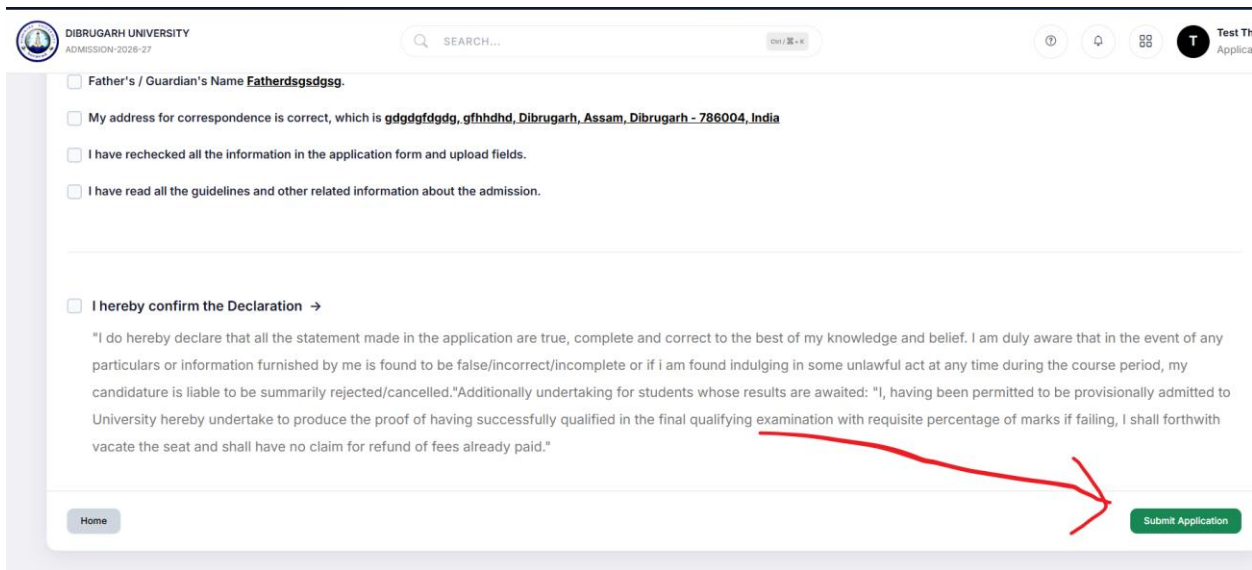
Form Declaration

"I do hereby declare that all the statement made in the application are true, complete and correct to the best of my knowledge and belief. I am duly aware that in the event of any particulars or information furnished by me is found to be false/incorrect/incomplete or if I am found indulging in some unlawful act at any time during the course period, my candidature is liable to be summarily rejected/cancelled. Additionally undertaking for students whose results are awaited: "I, having been permitted to be provisionally admitted to University hereby undertake to produce the proof of having successfully qualified in the final qualifying examination with requisite percentage of marks if failing, I shall forthwith vacate the seat and shall have no claim for refund of fees already paid."


APPLICANT SIGNATURE

Previous Submit

5. In the next screen, accept the terms and conditions and confirm. Finally click “Submit Application” to submit the application.



The screenshot shows the 'ADMISSION-2026-27' page of Dibrugarh University. It contains several checkboxes for terms and conditions, a declaration section, and a 'Submit Application' button. A red arrow points to the 'Submit Application' button.

DIBRUGARH UNIVERSITY
ADMISSION-2026-27

SEARCH...

☐ Father's / Guardian's Name **Fatherdsgsdgsg.**

☐ My address for correspondence is correct, which is **gdgdgfdgdg, gfhhhdh, Dibrugarh, Assam, Dibrugarh - 786004, India**

☐ I have rechecked all the information in the application form and upload fields.

☐ I have read all the guidelines and other related information about the admission.

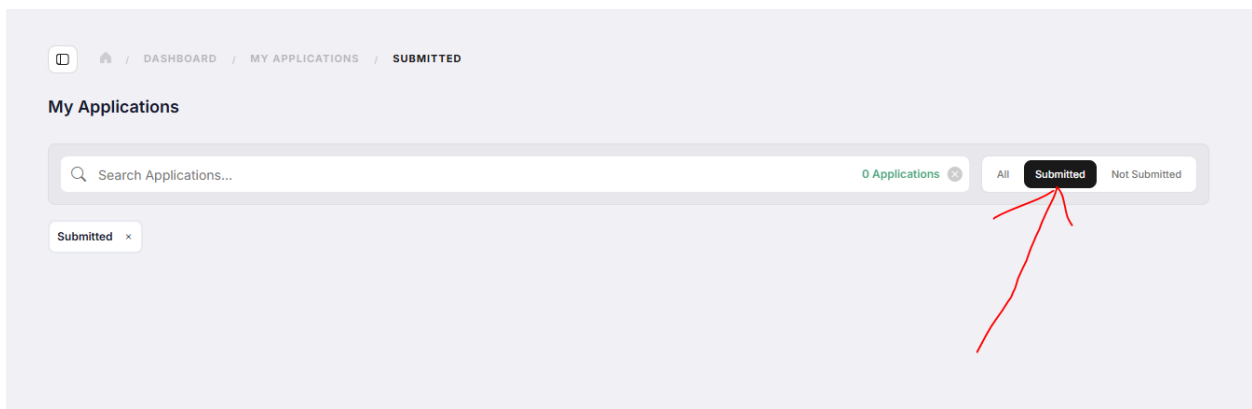
☐ I hereby confirm the Declaration →

"I do hereby declare that all the statement made in the application are true, complete and correct to the best of my knowledge and belief. I am duly aware that in the event of any particulars or information furnished by me is found to be false/incorrect/incomplete or if i am found indulging in some unlawful act at any time during the course period, my candidature is liable to be summarily rejected/cancelled."Additionally undertaking for students whose results are awaited: "I, having been permitted to be provisionally admitted to University hereby undertake to produce the proof of having successfully qualified in the final qualifying examination with requisite percentage of marks if failing, I shall forthwith vacate the seat and shall have no claim for refund of fees already paid."

Home

Submit Application

6. Upon successful submission, your application will appear under the “Submitted” category in the “My Applications” section. The submitted application will be assigned an actual form number, replacing the temporary number with the “TEMP” prefix.



The screenshot shows the 'My Applications' section with a search bar and filters. The 'Submitted' filter is selected, and a red arrow points to it.

DASHBOARD / MY APPLICATIONS / SUBMITTED

My Applications

Search Applications...

0 Applications

All Submitted Not Submitted

Submitted

7. You may download the submitted application form and take a printout for future reference.